

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on November 15, 2023.

The meeting was called to order by Board President Chrissy Skurbe at 6:30 p.m.

ATTENDANCE

Ms. Carmen Alvarez
Ms. Kathleen Belko
Ms. Gazala Bohra
Ms. Gail DiPane
Mr. Matthew Gorham
Ms. Kate Rattner
Ms. Chrissy Skurbe

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Ms. Michelle Scott

STAFF PRESENT

Dr. Chari Chanley, Superintendent of Schools
Dr. Adam Layman, Assistant Superintendent of Schools
Ms. Laura Allen, CPA, Business Administrator/Board Secretary

ATTORNEY PRESENT

Mr. David Disler, Porzio, Bromberg & Newman, P.C.

MEMBERS OF THE PUBLIC – approximately 61

After the Pledge of Allegiance, and the roll call, the Board Secretary read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published and electronic notice provided by having the date, time, and place thereof posted November 10, 2023:

1. At all schools,
2. On the District website at <https://www.monroe.k12.nj.us/>,
3. Home News Tribune,
4. Cranbury Press, and
5. Filed with the Clerk of the Municipality.

STATUTORY OATH

Ms. Allen administered the Statutory Oath to the following recently appointed Board of Education Member:

Mr. Matthew Gorham

A copy of the executed Statutory Oath will be maintained with the official minutes.
Mr. Gorham took a seat at the board table for the remainder of the meeting.

CLOSED SESSION RESOLUTION

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on November 15, 2023.

Be It Resolved that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation or Bullying
- Matters protected by attorney/client privilege.
- Confidential Personnel Matter

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

A motion was made by Ms. Belko and seconded by Ms. Rattner that the members of the Board of Education go into closed session. Motion carried.

Adjourned to Closed Session at 6:36 p.m.

Returned to Public Meeting at 7:13 p.m.

STUDENT BOARD MEMBERS' REPORT

Ms. Sehaj Chadha reported the following on district schools:

Barclay Brook – Parent/Teacher Conferences were held this past week; Halloween Parades and class celebrations took place at the end of October; staff dressed up as Mario this year, and Mrs. Mahoney lead the Halloween Parades as Mario; the Monroe Township Fire Department District #3 presented a Fire Safety assembly for the students; this week the school welcomed parents to visit and participate in class activities for American Education week; and students are currently working on a school-wide STEM project that will be displayed and celebrated next week.

Brookside – Parent Teacher Conferences took place on October 18th & 19th; the school held a Think Pink Day fundraiser for breast cancer awareness on November 2nd; parent visitation for American Education Week is taking place this week. Student Council officers have been selected and are beginning tasks such as assisting with student arrival and dismissal and exploring fundraisers.

Woodland – celebrated Halloween with several fun activities such as a pumpkin patch sponsored by the PTO and STEM activities in the classroom; Student Council & the Unified PALS students coordinated a Think Pink Day and Spina Bifida Awareness Day; Monroe Township Fire District #1 visited Woodland and provided the students with a fun and informative assembly; American Education Week will be celebrated by inviting parents & guardians into the school on the 15th & 16th; Ms. Herman & Ms. Fleming coordinated activities leading up to Veteran's Day; the school kicked off the events with a Wounded Warrior Walk-A-Thon, raising approximately \$3,800 toward the Wounded Warrior Project; and on Friday, November 3rd, several community veterans were honored during the school's first Veteran's Day assembly, the American Legion showed the students why there are 13 folds in the American Flag and what each means, veterans shared stories and children had the opportunity to ask questions.

Oak Tree – November 13-17 is American Education Week will be celebrated the week of November 13th – 17th; On November 14th all 1st Grade students participated in a Firsties Fall

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Festival at which they sang and rotated to different stations with their parents; Grade 3 will be celebrating Balloons Over Oak Tree, creating different kinds of balloons similar to those on display at the Macy's Thanksgiving Day Parade, parents will assist with these STEM projects; on November 2nd the PTA planned a Falcon Friends Reading Night, parents and children attended the event where you were able to create a stuffed Falcon, similar to Build A Bear; teachers were on hand to read stories to the students who were also able to visit our Scholastic Book Fair; the One Book, One School will be returning to Oak Tree. This program is when Mrs. Dinsmore reads the same story to all of the classes in the school throughout the school day, this year they are focusing on making good choices; Oak Tree's Student Council is running its annual Food Drive for Thanksgiving to help families in need; and the annual Holiday Shop will take place on November 30th and December 1st.

Applegarth - students wrote letters to veterans in the month of November; coding classes begin after school on November 15th and 29th; on November 21st, Applegarth is running a Mad Science class; for American Education Week parents visited from November 13th to 17th; and the Student Council is running a Food Drive for a local food pantry; on November 20th a school wide election, complete with signs and voting booths will be simulated to decide a school motivational statement suggested by our 5th Grade classes for the 2023/24 school year. Lastly, the Oak Tree/Applegarth PTA sponsored the following events: Halloween Trunk or Treat, Thanksgiving Pie Sale, Cornucopia making class on 11/21, Falcon Family Fun Night, School Store on 11/15 and Holiday Shop on 11/28 and 11/29.

Middle School – celebrated American Education week the week of November 13th -17th, parents were invited to visit us on November 14th; after school clubs began on November 14th; virtual Parent Teacher Conferences will be held on November 20th and 21st.

High School – The annual Fall Coffeehouse was held on November 1st and the annual Spanish and Italian Honor Society volleyball tournament will take place November 16th.

PRESENTATION

STUDENT AND STAFF RECOGNITIONS

Dr. Chanley, Dr. Layman, Ms. Skurbe and Ms. Bohra congratulated the following students and staff for being recognized on the following achievements and acknowledgements. Students that were in attendance were presented with a certificate of acknowledgement.

Provided administrative support to the Director of the MTSD Summer program

Siya Desai

Provided support to the Cooking with Kantor Culinary Enrichment Program

Jasmine Calleja	Anna Chen	Marisol Vilchis Conde	Kelsey Gifford
Tamia Hyman	Sophia Koganov	Shelley Lopez Victoriano	
Hannah Obando	Khushi Shah	Mia Terranova	

Provided support to the Summer Art Studio Fine Arts Enrichment Program

Megha Gambhirwala	Naiya Patel	Sahil Trivedi
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Provided support to the First Lego League computer science enrichment program

Avani Gambhirwala Anish Mhaskar Tanishi Pandya Nitish Sunku

Earned his Eagle Scout Award by building an outdoor classroom for the students of Applegarth School

Abhinav Maganti

Earned his Eagle Scout Award by creating and installing a Story Walk at Barclay Brook School

Rayhaan Bohra

Volunteer Service: Teaching Java Script to Upper Elementary Students

Aditya Dhanani	Gautham Kotha	Milind Pai	Hanshal Reddy
Jinansh Shah	Navneeth Thanigai	Abhitej Thavutam	

Recognized for all of their efforts and hard work of their normal school load in addition to their demanding practice schedule at a high school level.

Henry Alvarenga	Tise Deru	Jaskaran Kaler	Nekita Pol	Dylan Polashock
Snigdha Malakapeta	Junerey McCarthy	Evan Nool	Suchi Oak	Aman Patel
Ronit Pol	Sonit Saxena	Arpita Tulsyan		Mythili Viswanath

Recognized for receiving a perfect score on the AP Seminar Exam

Sriram Kaluri

Falcon Care Staff recognized for her innovative ideas and events with students. Partnering with Soup for Seniors to teach our FC students about community outreach

Joan Conroy

Staff recognized by College Board for their performance in AP tests last year

Jennifer Chase - Calculus A/B

Kathleen Docherty - Calculus A/B

Gerald Minter - Computer Science Principles & Computer Science

Sarah Pizzimenti - Computer Science Principles

Peter Ruckdeschel – Statistics

Tracy Sherr - Calculus A/B

Rama Basu - Physics 1 & Physics 2

Jeff Francis - Physics 1

Christopher Himmelheber – Biology

Christian Jessop - Ecology & Environmental Science

George Pangalos – Chemistry

Traci Rickert-Venino - Environmental Science

Robert Byrnes - English / Language Arts 4

Natasha Carannante – Spanish

Sharon Demarco - Research & English / Language Arts 3

Sara Cox - Italian Language & Culture

Beth Wolk - English / Language Arts 3

Carolyn McGrory - English / Language Arts 3
Shea Cohen – Seminar
Jaclyn Abruzzese - U.S. History 1
John Bigos - U.S. History 2
Kenneth Chanley - European History
Allison Driscoll - U.S. History 2
Marissa Guerra - U.S. History 1 & U.S. Government
Thomas Lyon – Psychology
Alexa Marshall - U.S. History 1
Christopher Thumm - U.S. History 1
Eugene Giaquinto – Microeconomics
Maria Naumik - Studio Art
Mark Pearce – Microeconomics
Lindsey Reinhard - Music Theory
Alanna Seid – Macroeconomics
David Virelles - Art History
Marina Vitalin – Macroeconomics
Casey Buffalino - School Counselor & AP Coordinator

COMMITTEE REPORTS

Ms. Gazala Bohra, Vice Chairperson of the Buildings, Grounds, and Transportation Committee, reported that the Committee met on November 1, 2023, and discussed the following:

The Committee previously reviewed the scope of 2014 renovations to the varsity baseball field and heard concerns presented to the Athletic Director regarding the condition of the field, specifically the gravel warning track surface behind home plate and options for upgrades. Mr. Barandica updated the Committee having recently inspected the field with Mr. Russ Church of the Monroe Township Baseball Association. Mr. Church indicated that there were no significant safety concerns related to the current construction type; however, his preference would be for use of alternate materials. Administration provided budget estimates in the range of \$17,500.00 for replacing the warning track surface with sod, under-drainage, and irrigation. The Committee requested that any natural seasonal erosion that may be creating lips between surfaces be addressed prior to the start of the baseball season along with the application of a quality infield mix. Furthermore, the Committee supports the donation of bullpen fencing by a parent baseball group. The Committee requested that Administration pursue an estimate for changing the infield of the varsity baseball field to synthetic turf infield material.

The Committee requested that Mr. Barandica survey surrounding districts to obtain information regarding any lacrosse/tennis rebound walls that may have been recently constructed and return ideas to the Committee for construction of such a wall on our property. Once the scope and location are determined Administration could further pursue the cost for constructing the same as

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a future capital budget expenditure. Furthermore, the Committee chair noted there may be potential for a donation of construction services for this project.

The Committee discussed and supported renewal of the contract with Boss Landscaping at the contracted 2% annual increase for the 2024 season.

Administration provided a performance overview of the SREC system from its inception in 2008 through September 2023. It is estimated that the cost of construction will be fully offset in + / - 2 years utilizing the new reduced SREC sale rates. From that point forward, all energy savings and revenue from SREC sales will be 100% profit. Administration noted that since we entered the program in 2008 the value of a SREC has varied \$30 to \$650 with the most recent value at \$30 per SREC. Oak Tree has now been in the NJ SREC program for 15 years. After 15 years we are reclassified into the NJ Class-1 REC market for the remainder of the system's life. These SREC's trade at a much lower value in this class.

The Committee members expressed safety concerns pertaining to the traffic pattern at the side entrance to the Monroe Township High School along Perrineville Road. Currently traffic is prohibited from a left turn out of the site as well as a left turn into the site. This matter was previously reviewed by the Committee with Monroe Township Police Department and the police advised Perrineville Road is not wide enough for a designated turning lane to accomplish a left hand turn onto the site without impacting thru traffic along Perrineville Road. The Committee noted that increased student population has worsened the traffic safety issue in this area. The Committee requested that Administration contact the Middlesex County Engineering department to see if they can investigate this matter further and provide options for traffic modifications to address our concerns.

Lastly, Administration provided an update and overview of the sewage pump station operation at Monroe Township High School. The system has been serviced and is currently fully operational. Administration also provided an overview of the state funded digital critical incident mapping program for our public schools.

Ms. Gazala Bohra, Chairperson of the Personnel Committee, reported that the Committee met and reviewed the current openings in the District and that there were no Exit Interviews to review. Ms. Bohra further reported that upon completion of her Doctorate degree and longevity of 20 years, Dr. Chanley expressed interest in a revision of her contract. Ms. Bohra stated that the Committee discussed this as well as the full board in the closed session meeting last month and again this evening.

Ms. Kathleen Belko, Chairperson of the Finance Committee, reported that the Committee met on and reviewed the attorney invoices for the month of September, noting that the fees were under \$10,000 this month. The Committee reviewed the Bill List that was presented. Next, the

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Committee discussed a list of old technology equipment to be auctioned off through Govdeals.com. Lastly, Ms. Allen provided an update on the Audit.

Ms. Kathleen Belko, Chairperson of the Curriculum Committee, reported that the Committee met on October 30th. The Committee was presented with a curriculum review for the following:
CTE/Work Based Learning
Physical Education/Health 6,7,8 Curriculum
Spanish Grade 6 Curriculum
ELA Resources
Alternate Pathways PE

The Committee also was presented with positive feedback on the 2nd and 7 program. Lastly, Ms. Belko congratulated the MTHS Staff, students, and administration for being named to the College Board AP Honor Roll for their performance on 2023 AP Exams.

Ms. Carmen Alvarez, Vice Chairperson of the Policy Committee, reported that the Committee met on October 30th and discussed the following policies and bylaws.
Policy & Regulation #5111 Eligibility of Resident/Nonresident Students
Bylaw 0143 Board Member Election and Appointment

Ms. Alvarez reported that the Committee felt it was appropriate to add Bylaw 0143 to the agenda so there could be a discussion on whether the bylaw should be amended to allow the Jamesburg Representative to vote on a board vacancy moving forward.

Videotaped committee meetings can be found on the district website or at the following link:
[Monroe PEG TV \(viebit.com\)](http://MonroePEGTV.com)

PUBLIC FORUM

Doug Poye, Monroe Township – spoke about the number of meeting dates that had been changed this year but a change in date for the September meeting was not considered to allow for the public interviews to be held. Next, Mr. Poye spoke in reference to the Comprehensive Maintenance Plan listed on the agenda this evening. Lastly, Mr. Poye inquired if a special meeting will be called for the superintendent’s contract revision or will it be discussed at the regular December meeting.

Sarah Aziz, Monroe Township, - questioned if the updated state health curriculum standards are being enforced. Ms. Aziz inquired why Bylaw 0143 is being revised if the Board acted appropriately as Board Attorney Vito Gagliardi stated.

Jay Sincoff, Monroe Township – comments were not related to the agenda therefore Ms. Skurbe asked Mr. Sincoff to wait for the next public forum to address the Board.

ASSISTANT SUPERINTENDENT REPORT

Dr. Layman congratulated the staff and students that were recognized earlier this evening on their achievements. Dr. Layman reported that the fall sports team had an outstanding season and

congratulated those students. Dr. Layman stated that they will be recognized at the next board meeting.

SUPERINTENDENT'S REPORT

PERSONNEL (10-member vote)

A motion was made by Ms. Bohra and seconded by Ms. Alvarez that Personnel Items A-M be approved by consent roll call. Roll call 8-0-0-0-2. Motion carried. A copy of the Personnel section of the Superintendent's Report is attached to the official set of minutes.

PERSONNEL (9-member vote)

A motion was made by Ms. Rattner and seconded by Ms. Bohra that Personnel Items N-AK be approved by consent roll call. Roll call 7-0-0-0-2. Motion carried with Ms. Rattner recusing on Items P & AH. A copy of the Personnel section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION (10-member vote)

A motion was made by Ms. Bohra and seconded by Ms. Belko that Board Action Items A-M be approved by consent roll call. Roll call 8-0-0-0-2. Motion carried with Ms. Rattner voting no on Item F for policy 0143 only and recusing on Item A for Y. Synder only. A copy of the Board Action section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION (9-member vote)

A motion was made by Ms. Belko and seconded by Ms. Bohra that Board Action Items N-T be approved by consent roll call. Roll call 7-0-0-0-2. Motion carried with Ms. Rattner recusing on Items N and O for D. Rattner only. A copy of the Board Action section of the Superintendent's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS (10-member vote)

A motion was made by Ms. Bohra and seconded by Ms. Alvarez that Board Action Items A-I under the 10-member vote be approved by consent roll call. Roll call 8-0-0-0-2. Motion carried. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BOARD PRESIDENT REPORT

Recognizing that Thanksgiving is next week, Ms. Skurbe thanked all District staff and administration for all of their hard work and thanked the students who continue to show how wonderful they are. Ms. Skurbe thanked the members of the Board for volunteering to serve the community. Next, Ms. Skurbe thanked the members of the Township Council and Mayor Dalina for their continued willingness to collaborate with the school district. Ms. Skurbe reported that back in April, the school Administration, Ms. Bierman, and herself met with the Mayor and Township Council Leadership to discuss the emergent needs of Applegarth School and talked about a possible Shared Service Agreement to help the District make the much-needed repairs. When the District received notice that the ROD Grants were approved and received notice of the \$1,000,000.00 in additional state aid designated for the Applegarth repairs, District Administration met with the Township and presented a Shared Service Agreement for the additional needed amount of \$5,000,000.00. Ms. Skurbe reported that the Agreement is currently

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with the Township Attorney and hopefully will be ready for review and submitted for board approval at the December meeting. Ms. Skurbe then read the press release that was issued by Mayor Dalina and thanked him and the Council.

OTHER BOARD OF EDUCATION BUSINESS

Ms. DiPane reported that she recently attended the NJSBA 2023 Workshop in Atlantic City. Ms. DiPane provided a few details from some of the programs that she attended.

Ms. Rattner reported that she also attended the NJSBA 2023 Workshop and attended some great sessions. Ms. Rattner congratulated all of the Middle School and High School athletic teams and Marching Band on their successes this Fall. Ms. Rattner also congratulated the Middle School Falcon Jazz Band and Chamber Singers who were selected to perform at the State Music Educators Association Conference in February. Next, Ms. Rattner thanked Mayor Dalina and Township Council for their commitment to the District. Lastly, Ms. Rattner reported that she was selected by NJSBA to be a member of the resolution subcommittee, which reviews the resolutions that will be submitted to the Delegate Assembly.

In recognition of Thanksgiving, Ms. Belko thanked her fellow board members for their service to the District. Ms. Belko also thanked board leadership and Administration for the tenacity and follow through with the Township. Ms. Belko thanked Mayor DaLina for his support. Lastly, Ms. Belko welcomed Mr. Gorham to the Board.

Ms. Bohra reported that a few years ago Mr. Tague filed for a ROD Grant for repairs at Applegarth School that was approved, but unfortunately the District could not produce the 60% for the project. Ms. Bohra expressed gratitude to the Administration and board leadership who collaborated with the Township to see to it that the awarded funds for the Rod Grant can be used this time.

Ms. Alvarez stated that she and Ms. Fabiano recently attended a community event where they ran into Student Board Representative Hetvi Thacker and two of her friends. Ms. Alvarez reported that those two students created their own non-profit for under-served girls in shelters. Ms. Alvarez conveyed their desire to expand the role of the student board rep and bring forth student concerns.

Mr. Gorham stated that he was impressed by and thanked those students that volunteered their service to the summer programs. As a former civics teacher, Mr. Gorham added that it was nice to see students giving back to the community.

Ms. Skurbe reported that she also attended the NJSBA 2023 Workshop where she, along with Ms. Bohra and Dr. Chanley were presented with a Portrait of a Graduate program that she would like to see be incorporated into the District.

PUBLIC FORUM

Jay Sincoff, Monroe Township – spoke about the vandalism to a Jewish facility in the Township and inquired what the District is doing to prevent further hate crimes.

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Doug Poye, Monroe Township – referenced Policy 0167, and cautioned the Board against allowing speakers at public forum to make political campaign speeches during public forum.

Sarah Aziz, Monroe Township – inquired if the District unlawfully redacted information in an OPRA Request regarding a NJSDA Grant.

Pradeep Melam, Monroe Township – spoke regarding the lack of information on the website on Advance Placement courses.

Sara Shama, Monroe Township – inquired about the items that were included in the failed referendum. Ms. Shama also inquired what the plan is to address the remaining concerns after the Applegarth School repairs are completed. Next, Ms. Shama requested clarification on the items on the April election.

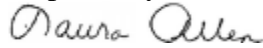
NEXT PUBLIC MEETING

Ms. Skurbe stated that the next public meeting of the Monroe Township Board of Education will convene at 6:30 p.m. on Wednesday, December 6, 2023.

ADJOURNMENT

A motion was made by Ms. Rattner and seconded by Ms. Bohra that the meeting be adjourned. Motion carried. The public meeting adjourned at 9.42 p.m.

Respectfully submitted,



Laura Allen, CPA

Business Administrator/Board Secretary

The video recording of this meeting of the Monroe Township Board of Education can be found on the district website or at the following link:

<https://monroetv.viebit.com/index.php?folder=Board+of+Education>



Wednesday, November 15, 2023
MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING
ALL INDIVIDUALS SITTING AT THE BOARD TABLE SHOULD HAVE THEIR PHONES PUT AWAY

MONROE TOWNSHIP HIGH SCHOOL
200 SCHOOLHOUSE ROAD
MONROE TOWNSHIP, NJ 08831
6:30 P.M.

Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Subject

A. BOARD MEMBERS

Meeting Nov 15, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 3. ROLL CALL

Access Public

Type Information

Ms. Carmen Alvarez
 Ms. Kathleen Belko
 Ms. Gazala Bohra
 Ms. Gail DiPane
 Ms. Katie Fabiano
 Mr. Matthew Gorham
 Ms. Kate Rattner
 Ms. Chrissy Skurbe
 Mr. Peter Tufano

JAMESBURG BOARD MEMBER REPRESENTATIVE (See Note 2)

Ms. Michelle Scott

STUDENT BOARD MEMBERS

Ms. Sehaj Chadha

Ms. Hetvi Thakker

4. STATEMENT

Subject	A. STATEMENT
Meeting	Nov 15, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	4. STATEMENT
Access	Public
Type	Information

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published and electronic notice provided by having the date, time, and place thereof posted November 10, 2023:

1. At all schools,
2. On the District website at <https://www.monroe.k12.nj.us/>,
3. Home News Tribune,
4. Cranbury Press, and
5. Filed with the Clerk of the Municipality.

5. STATUTORY OATH

Subject	A. STATUTORY OATH
Meeting	Nov 15, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	5. STATUTORY OATH
Access	Public
Type	

STATUTORY OATH

Mr. Matthew Gorham

Executive File Attachments

[M. Gorham Oath 11.15.23.pdf \(29 KB\)](#)[Code of Ethics M.Gorham 11.15.23.pdf \(44 KB\)](#)**6. CLOSED SESSION RESOLUTION**

Subject	A. CLOSED SESSION RESOLUTION
Meeting	Nov 15, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	6. CLOSED SESSION RESOLUTION
Access	Public
Type	

Be It Resolved, that the Board of Education of the Township of Monroe hereby moves to go into Closed Session, in accordance with the Sunshine Law, Chapter 231 of the Public Laws of 1975 (N.J.S.A. 10:4-6 through 10:4-21), to discuss the following subject(s):

- Harassment, Intimidation or Bullying
- Matters protected by attorney/client privilege
- Confidential Personnel Matter

Following closed session, action may be taken. The discussion conducted in closed session can be disclosed to the public at such time as the need for confidentiality no longer exists.

Executive File Attachments

[HIB.pdf \(6 KB\)](#)

7. STUDENT BOARD MEMBERS' REPORT

8. PRESENTATIONS

Subject	A. STUDENT AND STAFF RECOGNITIONS
Meeting	Nov 15, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	8. PRESENTATIONS
Access	Public
Type	

STUDENT RECOGNITIONS

9. COMMITTEE REPORTS

10. PUBLIC FORUM -AGENDA ITEMS ONLY

Subject	A. PUBLIC FORUM (See Note 3)
Meeting	Nov 15, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	10. PUBLIC FORUM -AGENDA ITEMS ONLY
Access	Public
Type	

See Note 3.

11. ASSISTANT SUPERINTENDENT'S REPORT

Subject	A. ASSISTANT SUPERINTENDENT'S REPORT
Meeting	Nov 15, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	11. ASSISTANT SUPERINTENDENT'S REPORT
Access	Public

Type

12. SUPERINTENDENT'S REPORT/RECOMMENDATION**Subject****A. HOME INSTRUCTION**

Meeting

Nov 15, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access

Public

Type

Information

ID #	School	Grade	Reason	Home Instruction Provider	Effective Date	End Date
91198	MTMS	8	CST	Forrest	9/6/2023	
90582	MTMS	7	CST	Brunotte, Cormey, Chanley	9/8/2023	
95017	MTHS	10	CST	Quindes, Ongaro, Chakraborti, Simmonds, Nagle, Mackenzie, Speech Tree	9/6/2023	
92933	BES	5	Medical	CHOP	9/7/2023	
94479	MTHS	12	CST	Lyons, Harris. Simmonds, Liburdi	9/20/2023	
94965	MTHS	11	Admin	Lyons, Ongaro, Lustgarten, DuBois, Mackenzie	9/29/2023	10/12/2023
93362	MTHS	11	Medical	Ayala, Wall, Debellis	9/6/2023	
89493	MTHS	10	CST	Mackenzie, Lyons, DuBois, Nagle	9/7/2023	10/20/2023
93159	MTMS	8	Medical	LearnWell	10/11/2023	
93393	MTHS	9	Admin	Profaci, Granett, Brozanski	9/29/2023	10/13/2023
88081	MTHS	11	Medical	Jodon, Van Cleve, DuBois, Ritter, ESCNJ	10/4/2023	10/26/2023
87512	MTHS	11	CST	Lyons, Wall, Quindes	9/29/2023	10/27/2023
97980	MTMS	7	Medical	Fiore, Hoehler, DuBois, Lewkowitz	10/16/2023	
96786	MTHS	10	Medical	LearnWell	10/30/2023	
87845	MTHS	11	Admin	Staub, Mackenzie	10/26/2023	
87792	MTHS	11	Admin	Lyons	10/20/2023	10/26/2023

Subject**B. FIRE/LOCKDOWN DRILLS**

Meeting

Nov 15, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access

Public

Type

Information

FIRE/LOCKDOWN DRILL

Applegarth School ----- October 16, 2023
 Barclay Brook School ----- October 25, 2023
 Brookside School ----- October 19, 2023
 Mill Lake School ----- October 25, 2023

Monroe Middle School----- October 4, 2023
 Oak Tree School ----- October 3, 2023
 Woodland School ----- October 30, 2023
 Monroe High School ----- October 24, 2023

Lockdown

Applegarth School----- October 27, 2023
 Barclay Brook School----- October 10, 2023
 Brookside School ----- October 24, 2023
 Mill Lake School ----- October 25, 2023
 Monroe Middle School----- October 17, 2023
 Oak Tree School ----- October 12, 2023
 Woodland School ----- October 18, 2023
 Monroe High School ----- October 23, 2023

Subject**C. BUS EVACUATION DRILLS**

Meeting Nov 15, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type

SCHOOL	DATE	TIME	LOCATION	ROUTE NUMBERS	PRINCIPAL
Applegarth	10/26/23	9:15 am	Bus Loop	OA2, OA3, OA6, OA10, OA11, OA14, OA15, OA16, OA17, OA21, OA23, OA24, OA26, OA28, OA29, OA31, OA32, OA35, OA36, OA37, OA39, OA43, OA45, OA71, OA73, OA79	Mary Katherine Nguyen
Barclay Brook	10/24/23	9:15 am & 1:00 pm	Barclay Brook/Brookside Bus Loop Parking Lot	BB4, BB5, BB7, BB9, BB13, BB18, BB19, BB25, BB27, BB33, BB34, BB38, BB40, BB44, BB72, BB74, BB75, BB80, BB81, BB83, BB84	Erinn Mahoney
Brookside	10/23/23	9:15 am	Bus Loop	BB4, BB5, BB7, BB12, BB13, BB19, BB25, BB27, BB33, BB34, BB38, BB40, BB44, BB72, BB74, BB75, BB80, BB81, BB83, BB84	Scott Sidler
High School	10/23/23 & 10/24/23	7:30 am	Back of School Bus Drop Off	HS2, HS3, HS4, HS5, HS6, HS7, HS8, HS9, HS11, HS12, HS13, HS14, HS15, HS16, HS17, HS18, HS19, HS20, HS21, HS 22, HS23, HS24, HS25, HS26, HS27, HS28, HS29, HS30, HS31, HS32, HS33, HS34, HS35, HS36, HS37, HS38, HS39, HS40, HS41, HS42, HS43, HS44 HS51, HS52, HS53, HS54, HS71, HS73, HS74, HS76, HS77, HS78, HS79, HS81, HS82, HS85	Kevin Higgins
MTMS	10/27/23 & 10/30/23	8:10 am	School Bus Drop Off	MS2, MS3, MS4, MS5, MS6, MS7, MS9, MS10, MS11, MS13, MS14, MS15, MS16, MS17, MS18, MS19, MS20, MS21, MS22, MS23, MS24, MS25, MS26, MS27, MS28, MS29, MS31, MS33, MS34, MS35, MS36, MS37, MS38, MS39, MS40, MS41, MS43, MS45, MS74, MS75, MS76, MS78, MS80, MS83, MS84, MS85	James Higgins

Mill Lake	10/24/23	9:10 am & 1:00 pm	115 Monmouth Road	ML8, ML12, ML20, ML22, ML30, ML42, ML85, ML75, ML80, ML77, ML82, ML76, ML78, Mid74PK, Mid1&2	Pamela Ackerman-Garcia
Oak Tree	10/26/23	9:30 am	Bus Loop	OA2, OA3, OA6, OA10, OA11, OA14, OA15, OA16, OA17, OA21, OA23, OA24, OA26, OA28, OA29, OA31, OA32, OA35, OA36, OA37, OA39, OA43, OA45, OA71, OA73, OA79	Mary Katherine Nguyen
Woodland	10/17/23	9:30 am	In Parking Spots	WD8 WD12, WD19, WD30, WD42, WD72, WD74	Orsolina Cetta

Subject**D. ENROLLMENT**

Meeting

Nov 15, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access

Public

Type

Information

Schools	10/31/23	10/31/22	10/31/21	10/31/20	10/31/19
Applegarth	442	468	453	451	431
Barclay Brook	396	353	330	294	326
Brookside	407	391	391	401	416
Mill Lake	494	488	462	454	536
MTMS	1705	1760	1721	1781	1774
Oak Tree	591	644	715	769	717
Woodland	252	271	303	314	307
High School send/receive	2622 271	2567 268	2507	2473	2395
Total	6909	6942	6882	6937	6902

OUT OF DISTRICT

	Monroe			Jamesburg		
<u>School</u>	<u>September</u>	<u>October</u>	<u>Difference</u>	<u>September</u>	<u>October</u>	<u>Difference</u>
Academy Learning Center	6	6		3	3	
Alpha School	1	1				
Bridge Academy	1	1		1	1	
Celebrate the Children	1	1				
Center for Lifelong Learning	4	4				
Center School	3	3				
Children's Center	0	0		1	1	
Collier School	1	1				
Cornerstone	0	0				
CPC High Point	3	3				
Douglass Develop. Center	2	3	+1			
East Mountain	0	0		1	1	
Eden	2	2				
Garden Academy	1	1				
Honor Ridge Academy	1	1				

Hawkswood School	1	1				
Lakeview School	0	0		1	1	
Mercer Elementary	1	1				
Midland School	1	1				
New Roads -Somerset	1	1				
New Roads- Parlin	1	1				
Newmark Elementary	1	1				
Newmark High School	1	1				
NuView Academy	2	2				
Rock Brook School	1	1				
Rugby	0	0		1	1	
Rutgers Day School	0	0		1	1	
Schroth School	3	3				
Shore Center	2	2				
Total	41	42	+1	9	9	

STAFF COUNT

Department	Number of Staff
Superintendent Office	
Superintendent	1
Director	1
Secretary	2
Human Resources	4
Assistant Superintendent Office	
Assistant Superintendent	1
Secretary	2
Staff Developers (Teachers)	3
Business Office	
Business Administrator	1
Assistant Business Administrator	1
Secretary	1
Accounting/Purchasing	4
Payroll	3
Benefits	1
School Admin/Admin Support	
Principal	8
Assistant Principal	10
Secretary	29
Office Paraprofessional	1
Supervisors K-12	
K-12 Supervisor	6
Secretary	1
Instructional	
Teacher	560.5
Classroom Paraprofessionals/Media Ctr	
Paraprofessionals - Full-time	119
Paraprofessionals - Part-time	41
Media Coordinator	3
Educational Services Professionals	
LDTC	7
School Social Worker	8
School Psychologist	10
Physical Therapist	3
Occupational Therapist	8

Behavior Specialist/BCBA	4
Nurse	14
Media Specialist	8
School Counselor	22
Reading Specialist	5
SAC	1
Speech & Language Specialist	16
Pupil Personnel Services	
Director	1
Supervisor	2
Secretary	6
Information Systems	
Director	1
Tech Staff	11
Facilities	
Director	1
Supervisor/Building Manager	2
Secretary	1
Custodial/Maintenance	68
Transportation	
Director	1
Office Staff	4
Driver	63
Bus Mechanics	3
Paraprofessionals - Part-time	16
Security	
Director	1
F/T School Security Officer	19
P/T School Security Officer	4
Athletic Department	
Director	1
Athletic Trainer (1 full time, 1 part-time teacher/trainer)	1.5
Secretary	1
Food Service	
Director	1
Lunch Paraprofessionals - Part-time	40
Falcon Care/ECE	
Director	1
Clerk	1
Teacher/Teacher Aides	8
Site Coordinator, Group Leader, Asst Group Leader (Part-time)	16
Total District Staff as of 11/1/2023	1184

Subject**E. PERSONNEL (10 MEMBER VOTE)**

Meeting

Nov 15, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access

Public

Type

Action

Recommended
Action

It is recommended that the Board approve the attached personnel items A through M.

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Personnel Action section of the Agenda.

BOARD ACTION (Items A through M)

- A. It is recommended by the Superintendent of Schools that the Board rescind the contract of **Mr. Ashraf Habib**, driver in the Transportation Department, retroactive to October 20, 2023.
- B. *It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Jessica Singer** as National Art Honor Society Advisor and Yearbook Business Manager at MTHS, retroactive to October 30, 2023.
- C. *It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Meredith Kwitkoski**, teacher of math at MTHS effective November 17, 2023 through January 1, 2024 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Kwitkoski may be entitled to.
- D. *It is recommended by the Superintendent of Schools that the Board approve an extended medical leave of absence to **Ms. Beth Wolk**, teacher of language arts at MTHS retroactive to October 30, 2023 pending further action by the Board in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Wolk may be entitled to.
- E. *It is recommended by the Superintendent of Schools that the Board approve an extended maternity leave of absence to **Ms. Katharine Crapanzano**, teacher of biology at MTHS, effective December 4, 2023 through January 12, 2024 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Crapanzano may be entitled to.
- F. *It is recommended by the Superintendent of Schools that the Board approve an unpaid leave of absence to **Ms. Joelle Marrone**, occupational therapist for the District, effective February 23, 2024 through March 1, 2024.
- G. *It is recommended by the Superintendent of Schools that the Board approve the following teacher for ELL After School Support at the High School for 1.5 hours per session/2 sessions per week at the hourly instructional rate \$55.00 retroactive to September 12, 2023 through June 13, 2024 (account no. 20-274-100-100-000-098):
- Onyai Glover
- H. *It is recommended by the Superintendent of Schools that the Board approve the following parent volunteer for the Robotic Clubs for the 2023-2024 school year:
- Maria Michael
- I. *It is recommended by the Superintendent of Schools that the Board approve the following coaches and steps at the High School for the 2023-2024 school year (account no. 11-402-100-100-000-070):

Position	Name	Compensation
Assistant Boys Basketball Coach	Nicholas Isola	Step 3 \$6384
Assistant Winter Track Coach	Kaitlyn Brozanski	Step 1 \$5172
Assistant Swimming Coach	Jason McLaughlin	Step 1 \$4775
Volunteer Ice Hockey Coach	Jared Carrier	Volunteer
Volunteer Boys Basketball Coach	Andrew Isola	Volunteer
Volunteer Boys Basketball Coach	Steven Mackenzie	Volunteer

J. *It is recommended by the Superintendent of Schools that the Board approve the following certificated staff at the following step on guide:

	Name	School	Position	Salary	Account no.	Effective date	Reason
1.	Joelle Marrone	MTHS/Woodland	Occupational Therapist	Step 1 MA 115% \$52,872+\$3,600 (less 10 days in the summer)	11-000-216-100-000-070 50%/11-000-216-100-000-030 50%	retroactive to 9/1/23-6/30/24	Change in location and account number
2.	Christopher Muce	MTHS	Teacher of Special Education SLE/TAP	Step 2 BA \$53,122 prorated	11-213-100-101-000-070	retroactive to 11/13/23-12/1/23	Leave position (internal transfer)
3.	Christopher Muce	MTHS	Teacher of Special Education	17% additional contract	11-213-100-101-000-070	retroactive to 11/13/23-12/1/23	Leave position
4.	Jovanna Quindess	MTHS	Transitional class	17% additional contract	11-213-100-101-000-070	retroactive to 9/1/23-6/30/24	New position
5.	Valentina Lambiase	MTHS	Teacher of Science - Biology	17% additional contract	11-140-100-101-000-070	12/4/23-1/12/24	Leave extension
6.	Christopher Himmelheber	MTHS	Teacher of Science - Biology	17% additional contract	11-140-100-101-000-070	12/1/23-1/12/24	Leave extension
7.	Paul Spinelli	MTHS	Teacher of Science - Biology	17% additional contract	11-140-100-101-000-070	12/1/23-1/16/24	Leave extension
8.	James McIntire	MTHS	Teacher of Science - Biology	17% additional contract	11-140-100-101-000-070	12/1/23-1/16/24	Leave extension
9.	Carolyn McGrory	MTHS	Teacher of ELA	17% additional contract	11-140-100-101-000-070	10/30/23-TBD	Leave extension
10.	Dana Chincarini	MTHS	Teacher of ELA	17% additional contract	11-140-100-101-000-070	10/30/23-TBD	Leave extension
11.	Shane Bigelow	MTHS	Teacher of ELA	17% additional contract	11-140-100-101-000-070	10/30/23-TBD	Leave extension
12.	Nicole Gross	MTHS	Teacher of ELA	17% additional contract	11-140-100-101-000-070	10/27/23-TBD	Leave extension
13.	Robert Byrnes	MTHS	Teacher of ELA	17% additional contract	11-140-100-101-000-070	10/27/23-TBD	Leave extension
14.	Kristin Youngblood	MTHS	Teacher of Special Education/ICR	17% additional contract	11-213-100-101-000-070	11/2/23-11/29/23	Leave position
15.	Brian Keough	MTHS	Teacher of Special Education/ICR	17% additional contract	11-213-100-101-000-070	11/2/23-11/29/23	Leave position
16.	Sharon Budelman	MTHS	Teacher of Special Education/ICR	17% additional contract	11-213-100-101-000-070	11/2/23-11/29/23	Leave position
17.	Scott Wall	MTHS	Teacher of Special Education/ICR	17% additional contract	11-213-100-101-000-070	11/3/23-11/30/23	Leave position
18.	Jennifer Baum	MTHS	Teacher of Special Education/ICR	17% additional contract	11-213-100-101-000-070	11/3/23-11/30/23	Leave position
19.	Denise DiMeola	MTHS	Teacher of Special Education/ICR	17% additional contract	11-213-100-101-000-070	11/14/23-11/30/23	Leave position
20.	Nicholas Puleio	MTHS	Teacher of Special Education/ICR	17% additional contract	11-213-100-101-000-070	11/13/23-12/1/23	Leave position
21.	Richard Liburdi	MTHS	Teacher of Special Education/ICR	17% additional contract	11-213-100-101-000-070	11/13/23-12/1/23	Leave position

22.	Tyler O'Neill	MTHS	Teacher of Special/ICR	17% additional contract	11-213-100-101-000-070	11/14/23-11/30/23	Leave position
23.	Ryan Hansen	MTHS	Teacher of Special/ICR	17% additional contract	11-213-100-101-000-070	11/13/23-12/1/23	Leave position
24.	Carre Warner	MTHS	Teacher of ELA	17% additional contract	11-140-100-101-000-070	9/6/23-12/22/23	modification in end date
25.	Stacey Fretta	MTHS	School Nurse for After School Clubs	Instructional rate \$55.00	11-000-213-100-000-070	retroactive to 10/10/23-6/30/24	New position
26.	Danielle Lemunyon	MTHS	School Nurse for After School Clubs	Instructional rate \$55.00	11-000-213-100-000-070	retroactive to 10/10/23-6/30/24	New position
27.	Danielle Brown	MTHS	TEDx	\$1755	11-401-100-100-000-070	retroactive to 9/1/23-6/30/24	Increase from 50% to 100%
28.	David Virelles	MTHS	National Art Honor Society	50% of \$1755	11-401-100-100-000-070	retroactive to 10/30/23-6/30/24	Resignation replacement
29.	Maria Naumik	MTHS	National Art Honor Society	50% of \$1755	11-401-100-100-000-070	retroactive to 10/30/23-6/30/24	Resignation replacement

- K. *It is recommended by the Superintendent of Schools that the Board approve the following new non-certificated staff on the following guides (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account no.	Effective date	Reason
1.	William Westfall	MTHS	Custodian	Step E+2nd shift \$20.72+\$1.00 for 8 hours	11-000-262-100-000-070	12/7/23-6/30/24	Transfer replacement
2.	Angela Oskierko	MTHS	Assistant Girls' Basketball Coach	Step 1 \$5172	11-402-100-100-000-070	Winter Athletic Season	New position
3.	Michael Kides	MTHS	Assistant Boys' Basketball Coach	Step 1 \$5172	11-402-100-100-000-070	Winter Athletic Season	New position
4.	Ryan McDonald	MTHS	Assistant Bowling Coach	Step 1 \$4158	11-402-100-100-000-070	Winter Athletic Season (pending certification)	New position
5.	Gary Mackiewicz	MTHS	Assistant Wrestling Coach	Step 3 \$5172	11-402-100-100-000-070	Winter Athletic Season (pending certification)	New position
6.	Andrew Lombard	MTHS	Wrestling Coach	Step 1 \$5172	11-402-100-100-000-070	Winter Athletic Season	New position

- L. *It is recommended by the Superintendent of Schools that the Board approve the following non-certificated staff on the following guides:

	Name	School	Position	Salary	Account no.	Effective date	Reason
1.	Marcela Ponce	Transportation	Spec. Ed. Para - Bus Aide	Step 1 Spec. Ed. \$15.69+\$2.25 for 5.75 hours	11-000-270-107-000-096	retroactive to 10/23/23-6/30/24	Change in start date
2.	Doreen Patalano	Transportation	Spec. Ed. Para - Bus Aide	Step 1 Spec. Ed. \$15.69+\$2.25 for 5.75 hours	11-000-270-107-000-096	retroactive to 10/20/23-6/30/24	Change in start date

- M. *It is recommended by the Superintendent of Schools that the Board approve the following substitutes for the 2023-2024 school year (pending satisfactory completion of pre-employment requirements):

Certificated

Danielle Sternberg
Theodore Hendricks
Amruta Kulkarni
Arlene Kramer
Rebecca Redington
Angelique vizer
Theresa Salerno
Samar Morcos

Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher

Non- Certificated

Jacqueline Reinhart
Andrew Lombard
Michael Kides
Angela Oskierko

Substitute Paraprofessional
Substitute Coach
Substitute Coach
Substitute Coach

Subject F. PERSONNEL (9 MEMBER VOTE)

Meeting Nov 15, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category 12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access Public

Type Action

Recommended Action It is recommended that the Board approve the attached personnel items N through AK.

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Personnel Action section of the Agenda.

BOARD ACTION (Items N through AK)

N. It is recommended by the Superintendent of Schools that the Board accept the resignation, due to retirement of **Ms. Rochelle Epstein**, paraprofessional at Oak Tree School, effective December 31, 2023.

O. It is recommended by the Superintendent of Schools that the Board accept the resignation of **Ms. Tooba Zia**, paraprofessional at Applegarth School, effective November 16, 2023.

P. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Dr. James Higgins**, principal at MTMS, retroactive to November 15, 2023 through December 22, 2023. It is further recommended that this leave shall be without pay except to the extended of any sick days to which Dr. Higgins may be entitled to.

Q. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Tricia Rutherford**, teacher of grade 4 at Woodland School, retroactive to November 2, 2023 through December 1, 2023 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Rutherford may be entitled to.

R. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Anuradha Shyamsundar**, teacher of science at MTMS retroactive to October 31, 2023 through November 15, 2023 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Shyamsundar may be entitled to.

S. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Hildelisa Espinal**, teacher of spanish at MTMS, effective November 17, 2023 through January 1, 2024 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the

Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Espinal may be entitled to.

T. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Carmela Valeriano**, paraprofessional at Brookside School, effective November 16, 2023 through December 4, 2023 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Valeriano may be entitled to.

U. It is recommended by the Superintendent of Schools that the Board approve a medical leave of absence to **Mr. Kevin Mayne**, custodian at Mill Lake School, retroactive to October 16, 2023 through October 27, 2023. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Mayne may be entitled to.

V. It is recommended by the Superintendent of Schools that the Board approve an extended medical leave of absence to **Ms. Michelle Riccardi**, teacher of math at MTMS retroactive to November 1, 2023 through December 22, 2023 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Riccardi may be entitled to.

W. It is recommended by the Superintendent of Schools that the Board approve an extended medical leave of absence to **Ms. Patricia Jendras**, principal's secretary at Oak Tree School, retroactive to October 26, 2023 through October 27, 2023 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Jendras may be entitled to.

X. It is recommended by the Superintendent of Schools that the Board approve a correction in the medical leave of absence to **Ms. Nancy Agnew**, paraprofessional at Applegarth School, effective November 13, 2023 through December 8, 2023 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Agnew may be entitled to.

Y. It is recommended by the Superintendent of Schools that the Board approve a maternity leave of absence to **Ms. Jennifer Toth**, teacher of special education at Mill Lake School, effective January 11, 2024 through June 4, 2024 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Toth may be entitled to.

Z. It is recommended by the Superintendent of Schools that the Board approve a maternity leave of absence to **Ms. Nicole Yockman**, social worker at Brookside School, effective January 22, 2024 through June 24, 2024 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Yockman may be entitled to.

AA. It is recommended by the Superintendent of Schools that the Board approve an extended maternity leave of absence to **Ms. Parker Scharko**, teacher of math at MTMS, effective January 8, 2024 through March 25, 2024 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Scharko may be entitled to.

AB. It is recommended by the Superintendent of Schools that the Board approve an extended maternity leave of absence to **Ms. Meghan Doris**, teacher of grade 1 at Oak Tree School, effective February 1, 2024 through June 30, 2024 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Doris may be entitled to.

AC. It is recommended by the Superintendent of Schools that the Board approve a revision in the maternity leave of absence to **Ms. Nikki Reich**, teacher of special education at MTMS retroactive to October 30, 2023 through March 10, 2024 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2020 through June 30, 2023. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Reich may be entitled to.

AD. It is recommended by the Superintendent of Schools that the Board approve the following certificated staff for Advanced Art Enrichment retroactive to October 1, 2023 through May 31, 2024 \$77.56 per session (account no. 11-120-100-101-000-020):

Brookside

Dalia Elhaj

AE. It is recommended by the Superintendent of Schools that the Board approve the following staff as a PD Trainer for the 2023-2024 school year:

Tatiana Guarneri (AES)

AF. It is recommended by the Superintendent of Schools that the Board approve the following staff as Mentors for the 2023-2024 school year:

Christopher Sidler MS)
Tatiana Guarneri (AES)

AG. It is recommended by the Superintendent of Schools that the Board approve the following coaches at MTMS at the following stipends:

Position	Name	Compensation
Assistant Wrestling Coach	Justin Hopman	Step 1 \$2186

AH. It is recommended by the Superintendent of Schools that the Board appoint Ms. Patricia Smith, Acting Principal for MTMS at a salary of \$119,419.23 + \$4,350 for MA+30, plus 20 years longevity prorated, retroactive to November 15, 2023 through December 23, 2023 (account no. 11-000-240-103-000-080).

AI. It is recommended by the Superintendent of Schools that the Board approve the following new certificated staff at the following step on guide (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account no.	Effective date	Reason
1.	Teresa Fox	MTMS	Teacher of Special Education	Step 10B MA+30 \$85,247+\$4,500 prorated	11-213-100-101-000-080	1/16/24-6/30/24	Resignation replacement
2.	Miranda Ramirez	Applegarth	Media Specialist	Step 8 MA \$62,947+\$3,600 prorated	11-000-222-100-000-050	1/16/24-6/30/24	Resignation replacement
3.	Annette Backof	Woodland	Teacher of Grade 4/Long Term Sub	\$150.00/day	11-120-100-101-000-030	retroactive to 10/31/23-12/4/23	Leave position

AJ. It is recommended by the Superintendent of Schools that the Board approve the following certificated staff at the following step on guide:

	Name	School	Position	Salary	Account no.	Effective date	Reason
1.	Debora Soriano	MTMS	LDTC	Step 10B MA+30 115% \$85,247+\$4500 prorated(less 10 days from summer)	11-000-219-104-000-080	12/18/23-6/30/24	Change in start date
2.	Lorraine Miccoli	Oak Tree	Teacher of Grade 1	Step 8A MA \$65,447+\$3,600 prorated	11-120-100-101-000-060	2/5/24-6/30/24	Leave extension
3.	Laura Orchard	Applegarth	(1) Additional Class for Phys. Ed.	3% additional contract	11-120-100-101-000-050	retroactive to 10/23/23-6/30/24	Resignation replacement
4.	Jessica Siculietano	Applegarth	(1) Additional class for Phys. Ed.	3% additional contract	11-120-100-101-000-050	retroactive to 10/23/23-6/30/24	Resignation replacement
5.	Casey Valville	Applegarth	(2) Additional classes for Phys. Ed.	7% additional contract	11-120-100-101-000-050	retroactive to 10/23/23-6/30/24	Resignation replacement
6.	Lauren Fischetti	Applegarth	(2) Additional classes for Phys. Ed.	7% additional contract	11-120-100-101-000-050	retroactive to 10/23/23-6/30/24	Resignation replacement
7.	Nicole Sheppard	Applegarth	(1) Additional class for Phys. Ed.	3% additional contract	11-120-100-101-000-050	retroactive to 10/23/23-6/30/24	Resignation replacement

8.	Lisa Nieves	Applegarth	(1) Additional class for Phys. Ed.	3% additional contract	11-120-100-101-000-050	retroactive to 10/23/23-6/30/24	Resignation replacement
9.	Stacy Fleisher	Applegarth	(2) Additional classes for Phys. Ed.	7% additional contract	11-120-100-101-000-050	retroactive to 10/23/23-6/30/24	Resignation replacement
10.	Thomas Gardner	Applegarth	(2) Additional classes for Phys. Ed.	7% additional contract	11-120-100-101-000-050	retroactive to 10/23/23-6/30/24	Resignation replacement
11.	Anju Chawla	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 10/30/23-3/8/24	Leave position
12.	Daniel Fields	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 10/30/23-3/8/24	Leave position
13.	Holly Jarusiewicz	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 10/30/23-3/8/24	Leave position
14.	Alyssa Sliwoski	MTMS	Teacher of Special Education	17% additional contract	11-213-100-101-000-080	retroactive to 10/30/23-3/8/24	Leave position
15.	Gary Snyder	MTMS	Teacher of Physical Education	17% additional contract	11-130-100-101-000-080	11/20/23-2/9/24	Leave position
16.	Kathryn Echevarria	MTMS	Teacher of Physical Education	17% additional contract	11-130-100-101-000-080	11/20/23-2/9/24	Leave position
17.	Katy Elias	MTMS	Teacher of Physical Education	17% additional contract	11-130-100-101-000-080	11/20/23-2/9/24	Leave position
18.	Patrick Nortz	MTMS	Teacher of Physical Education	17% additional contract	11-130-100-101-000-080	11/30/23-2/9/24	Leave position
19.	Sarah Hillman	MTMS	Teacher of Math	17% additional contract	11-130-100-101-000-080	retroactive to 11/1/23-12/18/23	Leave extension
20.	Laura Horoszewski	MTMS	Teacher of Math	17% additional contract	11-130-100-101-000-080	retroactive to 11/1/23-12/18/23	Leave extension
21.	Ashley DiGiovannangelo	MTMS	Teacher of Math	17% additional contract	11-130-100-101-000-080	retroactive to 11/1/23-11/30/23	Leave extension
22.	Erin Berry	MTMS	Teacher of Math	17% additional contract	11-130-100-101-000-080	retroactive to 11/1/23-12/18/23	Leave extension

23.	Lara Goetz	MTMS	Substitute Teacher for After School Clubs	Instructional rate \$55.00	11-130-100-101-000-080	retroactive to 10/16/23-6/30/24	Yearly position
24.	Lara Goetz	MTMS	After School Basic Skills Substitute	\$116.34 per session	11-230-100-101-000-080	retroactive to 10/16/23-6/30/24	Yearly position
25.	Lara Goetz	MTMS	Detention Monitor	Non-instructional rate \$46.00	11-130-100-101-000-080	retroactive to 10/16/23-6/30/24	Yearly position
26.	Autumn Dawson	MTMS	Science Resource Personnel	\$1206	11-130-100-101-000-080	retroactive to 9/1/23-12/22/23	Leave position
27.	Christine Viskoki	MTMS	Staff for Ticket Booth for 6th Grade Play	Non-instructional rate \$46.00 for 1.5 hours	11-130-100-101-000-080	retroactive to 10/26/23	Yearly position
28.	Scott Zimms	MTMS	Staff for Ticket Booth for 6th Grade Play	Non-instructional rate \$46.00 for 1.5 hours	11-130-100-101-000-080	retroactive to 10/26/23	Yearly position
29.	Abbe Fleming	Woodland	Title I SEL	Instructional rate \$55.00 for 1 day/week 1 hour	20-231-100-101-000-030	11/28/23-6/7/24	New position
30.	Dana Cansian	Woodland	Title I SEL	Instructional rate \$55.00 for 1 day/week 1 hour	20-231-100-101-000-030	11/28/23-6/7/24	New position
31.	Dana Cansian	Woodland	Title I ELA	Instructional rate \$55.00 for 2 days/week 1 hour	20-231-100-101-000-030	11/28/23-6/7/24	New position
32.	Abbe Fleming	Woodland	Title I ELA	Instructional rate \$55.00 for 2 days/week 1 hour	20-231-100-101-000-030	11/28/23-6/7/24	New position
33.	Kerrilyn Sidler	Woodland	Title I Math	Instructional rate \$55.00 for 1 day/week 1 hour	20-231-100-101-000-030	11/28/23-6/7/24	New position
34.	Olimpia Ciccarella	Woodland	Title I Math	Instructional rate \$55.00 for 1 day/ week 1 hour	20-231-100-101-000-030	11/28/23-6/7/24	New position
35.	Carole Murphy	Mill Lake	Title I Walking Club, Healthy Mind, Healthy Body (SEL)	Instructional rate \$55.00 for 30 minutes/session (24 sessions)	20-231-100-101-000-040	12/4/23-5/31/24	New position
36.	Kristie DeLuca	Mill Lake	Title I Walking Club, Healthy Mind, Healthy Body (SEL)	Instructional rate \$55.00 for 30 minutes/session (24 sessions)	20-231-100-101-000-040	12/4/23-5/31/24	New position
37.	Nicole Mascola	Mill Lake	Title I Walking Club, Healthy Mind, Healthy Body (SEL)	Instructional rate \$55.00 for 30 minutes/session (24 sessions)	20-231-100-101-000-040	12/4/23-5/31/24	New position

38.	Kayla Crawford	Mill Lake	Title I Walking Club, Healthy Mind, Healthy Body (SEL)	Instructional rate \$55.00 for 30 minutes/session (24 sessions)	20-231-100-101-000-040	12/4/23-5/31/24	New position
39.	Amanda Lair	Mill Lake	Title I Walking Club, Healthy Mind, Healthy Body (SEL)	Instructional rate \$55.00 for 30 minutes/session (24 sessions)	20-231-100-101-000-040	12/4/23-5/31/24	New position
40.	Taylor Bell	Mill Lake	Title I Walking Club, Healthy Mind, Healthy Body (SEL)	Instructional rate \$55.00 for 30 minutes/session (24 sessions)	20-231-100-101-000-040	12/4/23-5/31/24	New position
41.	Beth Nagle	Mill Lake	Title I Walking Club, Healthy Mind, Healthy Body (SEL)	Instructional rate \$55.00 for 30 minutes/session (24 sessions)	20-231-100-101-000-040	12/4/23-5/31/24	New position
42.	Ann Ratcliffe	Brookside	Math Bootcamps Title I (Pep)	Instructional rate \$55.00 for 1 hour/day	20-231-100-101-000-020	12/4/23-5/14/24	New position
43.	Danielle Manfredi	Brookside	Math Bootcamps Title I (Pep)	Instructional rate \$55.00 for 1 hour/day	20-231-100-101-000-020	12/4/23-5/14/24	New position
44.	Angelica Gitter	Brookside	Phonics Title I (Pep Program)	Instructional rate \$55.00 for 1 hour/day	20-231-100-101-000-020	12/4/23-5/15/24	New position
45.	Kim Bertini	Brookside	Substitute for Title I Pep Program	Instructional rate \$55.00 for 1 hour/day as needed	20-231-100-101-000-020	12/4/23-5/15/24	New position
46.	Nancy Dempsey	Brookside	Substitute for Title I Pep Program	Instructional rate \$55.00 for 1 hour/day as needed	20-231-100-101-000-020	12/4/23-5/15/24	New position
47.	Moshina Goyal	Brookside	Substitute for Title I Pep Program	Instructional rate \$55.00 for 1 hour/day as needed	20-231-100-101-000-020	12/4/23-5/15/24	New position
48.	Patricia Corica	MTMS	School Nurse 6th Grade Dance	Instructional rate \$55.00 for 3 hours	11-000-213-100-000-080	retroactive to 10/27/23	Yearly position
49.	Alicia Realmuto	MTMS	School Nurse for Music Trip	Instructional rate \$55.00 up to 8 hours	11-000-213-100-000-080	5/31/24	Yearly position
50.	Alicia Realmuto	MTMS	School Nurse for Music Trip	Instructional rate \$55.00 up to 4 hours	11-000-213-100-000-080	2/7/24	Yearly position
51.	Alicia Realmuto	MTMS	School Nurse for Music Trip	Instructional rate \$55.00 up to 5.5 hours	11-000-213-100-000-080	5/10/24	Yearly position
52.	Katherine Sheppard	MTMS	Vista Team Leader	\$1624	11-130-100-101-000-080	retroactive to 10/30/23-3/8/24	Leave position

53.	Sarah Hillman	MTMS	6th Grade Dance Chaperone	Non-instructional rate \$46.00 for 2 hours	11-130-100-101-000-080	retroactive to 10/27/23	Yearly position
54.	Kimberly Wasnesky	Barclay Brook	Packing/Unpacking	Non-instructional rate \$46.00 for 10 hours	11-000-219-104-000-093	retroactive to 8/1/23-9/1/23	New position
55.	Karitssa Barry	Barclay Brook	Packing/Unpacking	Non-instructional rate \$46.00 for 7.5 hours	11-000-219-104-000-093	retroactive to 8/1/23-9/1/23	New position
56.	Jennifer Metroke	Brookside	Additional Teaching Section Resource Math	17% additional contract	11-213-100-101-000-020	retroactive to 11/13/23-6/30/24	New position
57.	Dina Dale	MTMS	Teacher of Math	17% additional contract	11-130-100-101-000-080	11/22/23-TBD	Leave position
58.	Ryan Turco	MTMS	Teacher of Math	17% additional contract	11-130-100-101-000-080	11/22/23-TBD	Leave position
59.	Amy Kuhn	MTMS	Teacher of Math	17% additional contract	11-130-100-101-000-080	11/22/23-TBD	Leave position
60.	Michael Pilato	MTMS	Teacher of Math	17% additional contract	11-130-100-101-000-080	11/22/23-TBD	Leave position

AK. It is recommended by the Superintendent of Schools that the Board approve the following non-certificated staff on the following guides:

	Name	School	Position	Salary	Account no.	Effective date	Reason
1.	Scott Siller	Brookside	Spec. Ed. Para LLD	Step 2 Spec. Ed. + toileting \$15.79+\$2.25+\$3.00 for 6.75 hours	11-204-100-106-000-020	retroactive to 10/25/23-6/30/24	Transfer

Executive File Attachments

[Resumes.pdf \(578 KB\)](#)

Subject

G. BOARD ACTION (10 MEMBER VOTE)

Meeting

Nov 15, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category

12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Access

Public

Type

Action

Recommended Action

It is recommended that the Board approve the attached board action items A through M.

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Board Action section of the Agenda.

BOARD ACTION (Items A through M)

- A. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Staff Professional Development.
- B. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Field Trips.
- C. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of Student Teachers for the 2023-2024 school year.
- D. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted Student Suspension Report for the month of October 2023.
- E. *It is recommended by the Superintendent of Schools that the Board of Education: (1) affirm the Superintendent's initial determination regarding the Harassment, Intimidation & Bullying complaints set forth below; and (2) direct the Superintendent to provide notice of the Board's aforementioned decision to the parents of all involved students from the October 19, 2023 meeting:

250741

- F. *It is recommended by the Superintendent of Schools that the Board approve the following Policies and Regulation for a first reading:

P 0143	Board Member Election and Appointment (Bylaw)
P 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
R 5111	Eligibility of Resident/Nonresident Students (M) (Revised)

- G. *It is recommended by the Superintendent of Schools that the Board approve the following Policies and Regulations for a second and final reading:

P 2270	Religion in the Schools (Revised)
P 3161	Examination for Cause (Revised)
P 3212	Attendance (M) (Revised)
R 3212	Attendance (M) (Revised)
P 3324	Right of Privacy (Revised)
P 4161	Examination for Cause (Revised)
P 4212	Attendance (M) (Revised)
R 4212	Attendance (M) (Revised)
P 4324	Right of Privacy (Revised)
P 5116	Education of Homeless Children & Youths (Revised)
R 5116	Education of Homeless Children & Youths (Revised)
P 5460	High School Graduation
P 8500	Food Services (M) (Revised)

- H. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted agreement between The Adventure Guild, LLC and the Monroe Township High School to provide qualified staff, as necessary, to perform services on the Client's Challenge course and/or climbing tower or wall for one day workshop, date to be determined. Contract for Challenge Course Services will be based on revisit annual challenge course inspection 2023 - limited indoor climbing wall and climbing elements only, \$750.00 and travel expenses \$140.00, for a total cost of \$890.00.
- I. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted agreement between the Middlesex College and the Monroe Township High School for the Middlesex County Teen Arts Festival on

March 13, 2024 to provide 2D and 3D Visual and Film and Animation for a total cost of \$400.00.

- J. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted agreement between POAC Autism Services and the Monroe Township Board of Education for a virtual professional development on "Autism Recognition and Response for School Nurses" to be held on February 16, 2024 for a cost of \$750.00.
- K. *It is recommended by the Superintendent of Schools that the Board approve the following rates for the bowling team for the 2023-2024 winter season:
- Knob Hill Country Lanes - \$3.00 per person per game
Bowlero North Brunswick - \$3.50 per person per game
- L. *It is recommended by the Superintendent of Schools that the Board approve Siobhan Hutchinson, instructor to teach Tai Chi to a self-contained class at the Monroe Township High School on November 21, 2023, November 28, 2023 and December 5, 2023. There is no cost for this service.
- M. *It is recommended by the Superintendent of Schools that the Board approve the previously submitted agreement between Propio LS, LLC and the Monroe Township School District to provide on-demand interpretation services on an as needed basis for the 2023-2024 school year (first year of a three year agreement).

File Attachments

[Student Teacher HS.pdf \(30 KB\)](#)
[Policies and regulation for first reading.pdf \(1,247 KB\)](#)
[Policies and regulations for a second and final reading.pdf \(2,721 KB\)](#)
[Professional Development.pdf \(122 KB\)](#)

Executive File Attachments

[The Adventure Guild, LLC.pdf \(381 KB\)](#)
[Middlesex College Teen Arts Invoice.pdf \(350 KB\)](#)
[Field Trip 2023-2024 HS.pdf \(51 KB\)](#)
[POAC Autism Services.pdf \(136 KB\)](#)
[December 2023 CBI WBL CBF Transition Calendar.pdf \(173 KB\)](#)
[November 2023 CBI WBL CBF Transition Calendar.pdf \(234 KB\)](#)
[Propio LS, LLC.pdf \(3,563 KB\)](#)
[Suspension Report October 2023 HSrev.pdf \(137 KB\)](#)

Subject	H. BOARD ACTION (9 MEMBER VOTE)
Meeting	Nov 15, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	12. SUPERINTENDENT'S REPORT/RECOMMENDATION
Access	Public
Type	Action
Recommended Action	It is recommended that the Board approve the attached board action items N through T.

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Board Action section of the Agenda.

BOARD ACTION (Items N through T)

N. It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Staff Professional Development.

O. It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of requests for Field Trips.

P. It is recommended by the Superintendent of Schools that the Board approve the previously submitted list of Student Teachers for the 2023-2024 school year.

Q. It is recommended by the Superintendent of Schools that the Board approve the previously submitted Student Suspension Report for the month of October 2023.

R. It is recommended by the Superintendent of Schools that the Board of Education: (1) affirm the Superintendent's initial determination regarding the Harassment, Intimidation & Bullying complaints set forth below; and (2) direct the Superintendent to provide notice of the Board's aforementioned decision to the parents of all involved students from the October 19, 2023 meeting:

252397

251970

251420

S. It is recommended by the Superintendent of Schools that the Board approve the following Penn Medicine programs to be held at the Monroe Township Middle School:

Health Fair - March 14, 2024

Assembly Program

Vaping - date to be determined

Nutrition - February 22, 2024

radKIDS self defense - date to be determined - to be taught during gym classes.

CPR - February 8, 2024 and February 9, 2024

T. It is recommended by the Superintendent of Schools that the Board approve the previously submitted curriculum for the 2023-2024 school year:

Physical Education/Health Grade 6

Physical Education/Health Grade 7

Physical Education/Health Grade 8

Spanish Grade 6

File Attachments

[Student Teacher K-8.pdf \(31 KB\)](#)

[Professional Development K-8.pdf \(71 KB\)](#)

Executive File Attachments

[Phys Ed Health Grade 7.pdf \(4,784 KB\)](#)

[Phys Ed Health Grade 8.pdf \(5,646 KB\)](#)

[Phys Ed Health Grade 6.pdf \(46,874 KB\)](#)

[Grade 6 Spanish.pdf \(1,632 KB\)](#)

[Field Trip 2023-2024 K-8.pdf \(52 KB\)](#)

[Suspension Report October 2023 K-8.pdf \(122 KB\)](#)

13. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS

Subject

A. BOARD ACTION (10 MEMBER VOTE)

Meeting

Nov 15, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category	13. BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS
Access	Public
Type	Action
Recommended Action	It is recommended that the Board of Education approve the following Board Action Items by roll call.

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Business Administrator's Board Action section of the Agenda.

BOARD ACTION (Items A through I)

A. *PROFESSIONAL APPOINTMENTS:

1. It is recommended that the members of the Monroe Township Board of Education approve the appointment of **Lenox Law Firm**, 136 Franklin Corner Road, Lawrenceville, NJ 08648, as Insurance Defense Counsel to represent the Board's interest in a legal matter (QN-4940) up to the \$10,000.00 deductible set through the district's insurance policy with New Jersey School Insurance Group. The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board of Education.
2. It is recommended that the members of the Monroe Township Board of Education approve the appointment of **Lenox Law Firm**, 136 Franklin Corner Road, Lawrenceville, NJ 08648, as Insurance Defense Counsel to represent the Board's interest in a legal matter (QN-4929) up to the \$10,000.00 deductible set through the district's insurance policy with New Jersey School Insurance Group. The Board President and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board of Education.
3. It is recommended that the members of the Monroe Township Board of Education approve **Michael Severson**, 2215 Almond Street, Philadelphia, PA 19125, as an Accompanist for the MTHS Winter Concert at the following rates:

 Daytime Rehearsals 2 @ \$125.00 each
 Evening Rehearsals 3 @ \$100.00 each
 Daytime Concert 1 @ \$150.00
 Evening Performances 2 @ \$200.00 each

 For a total fee of \$1,100.00
4. It is recommended that the members of the Monroe Township Board of Education approve **Gerardo Davila**, 5155 Regan Drive, Murfreesboro, TN 37129, to present a Latin Percussion Masterclass for MTHS Percussion students in January 2024 for a total fee of \$450.00.

B. *BILL LIST

It is recommended that the bills totaling \$326,293.76 be ratified by the Board. The bills have been reviewed and certified by the Chairperson of the Finance Committee and Business Administrator. It is further recommended that the previously submitted Addendum to the Bill List totaling \$6,738,325.83 be ratified by the Board.

C. *TRANSFER #3

It is recommended that members of the Monroe Township Board of Education approve Transfer #3 for Fiscal Year 2023/24 as previously submitted.

D. *SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for September 2023, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c) 3, Be It Further Resolved that the Business Administrator certifies that the September 2023 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

E. *ANNUAL MAINTENANCE BUDGET (M-1)

It is recommended that the members of the Monroe Township Board of Education adopt the following resolution:

Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities **Comprehensive Maintenance Plan (CMP)**, and the **Annual Maintenance Budget (M-1)**; and

Whereas, the required maintenance activities as listed in the attached documents for the various school facilities of the Monroe Township School District are consistent with these requirements; and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid; and

Now, Therefore Be It Resolved, that the Monroe Township School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan (CMP) and the Annual Maintenance Budget (M-1) for the Monroe Township School District in compliance with Department of Education requirements.

F. *DISPOSAL OF SURPLUS PROPERTY

WHEREAS, the Monroe Township Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board of Education is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education hereby approves the sale of property no longer usable for school purposes as follows:

- a. The sale of the surplus property shall be conducted through **GovDeals.com**. The terms and conditions of the agreement entered into with GovDeals are available online at govdeals.com and are also available in the office of the Monroe Township Board of Education Business Administrator.
- b. The sale will be conducted online, and the address of the auction site is govdeals.com.
- c. The sale is being conducted pursuant to Local Finance Notice 2008-09.
- d. The surplus property to be sold includes the items listed below, which have an approximate value of \$29,590:

Apple Desktops
 Apple TV
 Chromebase, Chromebook, Chromebook Bags
 Copiers
 Extreme Networks Access Point

G. *CONTRACT RENEWAL – GROUNDS CARE MAINTENANCE

It is recommended that the members of the Monroe Township Board of Education approve the extension for grounds care services between the Monroe Township Board of Education and **Boss Landscaping** for the landscaping season from April 1, 2024 through March 31, 2025 for a fee of \$142,800.00. This includes the contracted 2% annual fee increase in fee. The above action authorizes the Business Administrator to sign and administer contracts and/or purchase orders.

H. *DONATION

It is recommended that members of the Monroe Township Board of Education acknowledge and accept a donation of cheer mats for the MTHS Cheer Program with an approximate value of \$7,380 from the MTHS Cheer Parent Booster Club.

I. *DONATION

It is recommended that the members of the Monroe Township Board of Education acknowledge and accept a donation of bullpen fencing with an approximate value of \$2,000 from the MTHS Booster Club (Baseball parents).

File Attachments

[Bill list 11-15-23 Board Meeting.pdf \(320 KB\)](#)
[Financials.pdf \(1,795 KB\)](#)
[Comprehensive Maintenance Plan.pdf \(182 KB\)](#)
[Addendum 11-15-23.pdf \(498 KB\)](#)
[M-1 Annual Maintenance Budget.pdf \(375 KB\)](#)

14. BOARD PRESIDENT'S REPORT

15. OTHER BOARD OF EDUCATION BUSINESS

16. PUBLIC FORUM

Subject	A. PUBLIC FORUM (See Note 3)
Meeting	Nov 15, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	16. PUBLIC FORUM
Access	Public
Type	Information

See Note 3.

17. CLOSED SESSION RESOLUTION IF NEEDED

18. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY

Subject	A. PUBLIC FORUM (See Note 3)
Meeting	Nov 15, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	18. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY
Access	Public
Type	Information

See Note 3.

19. NEXT SCHEDULED BOARD OF EDUCATION MEETING DECEMBER 6, 2023

Subject	A. NEXT SCHEDULED BOARD OF EDUCATION MEETING
Meeting	Nov 15, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	19. NEXT SCHEDULED BOARD OF EDUCATION MEETING DECEMBER 6, 2023
Access	Public
Type	

The next Board of Education Meeting is scheduled for December 6, 2023 6:30 p.m.

20. ADJOURNMENT

Subject	A. NOTES
Meeting	Nov 15, 2023 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category	20. ADJOURNMENT
Access	Public
Type	Action

NOTES

Note 1: Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

Note 2: The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A. 18A:38-8.1, as follows:

1. Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
2. New capital construction to be utilized by sending district pupils.
3. Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff.
4. Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.
5. Any matter directly involving sending district students or programs and services used by them.
6. The annual receiving district budget.
7. Any collectively-negotiated agreement involving employees who provide services used by sending district students.
8. Any individual employee contracts not covered by a collectively-negotiated agreement, if those employees provide or oversee programs or services utilized by sending district students.
9. Any matter concerning governance of the receiving district board of education, including, but not limited to, the selection of board president and vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's and Business Administrator/Board Secretary's Board Action section of the Agenda.

Note 3: Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and address.